

*Marshall District Library
Board Minutes
June 28, 2011*

President Carole Tabiaddon called the meeting to order at 7:00 PM in the MDL board room at 124 W. Green St., Marshall, MI 49068

Present: President Carole Tabiaddon, Vice-president Frances Franklin, Treasurer Lynda Dunn, Secretary Ben Lark

Excused: Trustee Matt Rodgers, Trustee Fran Rauth

Others present: Interim Director Angela Semifero and Nate Palmer, Head of Systems & Facilities, Donna Daines

Pledge of Allegiance to the Flag

Agenda: Motion Dunn/support Franklin to accept. Voice vote - approved.

Swear in New Board Member: Donna Daines sworn in as new library trustee representing the City of Marshall.

Minutes: Motion Franklin/support Dunn with corrections. Voice vote - approved.

Financial Report, including payment of bills: Motion Dunn/support Daines to approve payment of bills in the amount of \$74,639.54. Roll call - Yes: Dunn, Franklin, Daines, Tabiaddon, Lark. No - none.

Library Director's Report: Received from Interim Director Angela Semifero and department heads.

Committee Reports:

- * Building & Site - will meet July 5, 2011 at 5:00 PM.*
- * Finance - Will meet Aug. 9, 2011 at 6:30 PM.*
- * Personnel - presented minutes from their June 1, 2011 meeting. Action - board recommendation to not post the job opening for District Library Director. Angela Semifero expressed her interest in filling the position. Decided that an annual job performance review be completed on Semifero by board members and returned to Lynda Dunn by July 25, 2011. Additional meeting to be held.*
- * Policy - did not meet.*

Unfinished Business: Motion Dunn/approval Daines to accept Homer Library Agreement. As a result of discussion Dunn/Daines withdrew their motion. Suggested we obtain legal opinion before proceeding. Tabled until next meeting.

New Business:

- * Motion Dunn/support Lark to amend 2010-11 budget. Roll call - Yes: Daines, Tabiaddon, Dunn, Franklin, Lark. No - None.*
- * Motion Franklin/support Daines to approve 2011-12 employee pay ranges. Roll call - Yes: Franklin, Tabiaddon, Dunn, Daines, Lark. No - None.*
- * Closed board meeting. Open public hearing to adopt FY 2011-12 operating budget. No public comments. Closed public hearing and reopened board meeting. Motion Lark/support Dunn to adopt FY 2011-12 budget. Voice vote - approved.*
- * Closed board meeting. Open public hearing to adopt FY 2011-12 debt budget. No public comments. Closed public hearing and reopened board meeting. Motion Dunn/support Daines to adopt FY 2011-12 debt budget. Voice vote - approved.*
- * Closed board meeting. Open public hearing to adopt FY 2011-12 Hughes Fund Budget. No public comments. Closed public hearing and reopened board meeting. Motion Franklin/support Dunn to adopt FY 2011-12 Hughes Fund Budget. Voice vote - approved.*
- * Motion Daines/support Dunn to formally approve the 2011 Village Millage Rates. Voice vote - approved.*
- * Motion Franklin/support Daines to approve Code of Conduct Policy Amendment. Voice vote - approved.*
- * Motion Franklin/support Dunn to approve Use of Facilities and Services Policy Amendment. Voice vote - approved.*
- * Motion Lark/support Franklin to approve Public Relations Policy Amendment. Voice vote - approved.*
- * Motion Dunn/support Daines to approve Circulation Policy Amendment. Voice vote - approved.*
- * Motion Dunn/support Daines to approve Collection Development Policy Amendment. Voice vote - approved.*
- * Motion Franklin/support Dunn to approve Fines Amnesty for September 19-25, 2011. Voice vote - approved.*

Board Comments: Two board members shared comments.

Comments from Public: None

*Next Meetings - 7:00 PM
August 9, 2011
September 13, 2011*

*Adjourned: 8:28 PM
Submitted - Ben F. Lark, Secretary*